



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

January 4, 2001

Thomas R. Donnelly, Jr., Treasurer  
Trust PAC; Team Republicans for  
Utilizing Sensible Tactics  
P.O. Box 221543  
Chantilly, VA 20151

Identification Number: C00330720

Reference: July Quarterly Report (4/01/00-6/30/00)

Dear Mr. Donnelly:

On December 13, 2000, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your December 20, 2000 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Your response states that administrative expenses are "taken care of through voluntary efforts and through a vendor, Morgan, Meredith and Assoc. whose payment is listed in the July Quarterly report schedule B, page 1 of 1 and the October Quarterly report schedule B, page 1 of 1." However, Commission records indicate that the aforementioned disbursements were itemized for "fundraising expenses". You should clarify which, if any, administrative services are being provided by Morgan, Meredith and Association.

Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule B, supporting Line(s) 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect